

Internship : Technical Copywriter

About Waste4ME BV

The company Waste4ME positions itself at the intersection of different industries. Waste4ME is pioneering the plastic recycling industry by giving previously incinerated plastic waste a second life. Our company turns a global environmental problem into low-carbon products and valuable petrochemical products. Our solution is chemical recycling by pyrolysis in which we turn the long molecules of plastics into short molecules. Our WER unit is a waste management tool based on pyrolysis technology. It is designed for tackling waste, where mechanical recycling is not feasible. The cracked plastics will be turned into a form of oil and gas back to the petrochemical industry as circular oils and gases.

Waste4ME is deploying a 35.000 ton per year plant and will, in the same location, set up the continuous R&D structure for improving the overall efficiency, maintaining and improving market position, and market suitability of the total process.

Internship assignment description

Internship objectives:

- Develop comprehensive documentation that meets organizational standards
- Obtain a deep understanding of products and services to translate complex product/technical process information into simple, polished, and engaging content
- Write user-friendly content that meets our communication goals and the needs of the target audience
- Develop and maintain detailed databases of appropriate reference materials, including research, usability tests, and design specifications
- Evaluate current content and develop innovative approaches for improvement

Internship responsibilities:

- Research, outline, write and edit new and existing content, working closely with various departments to understand project and communication requirements
- Independently gather information from subject matter experts to develop, organize, and write procedure manuals, technical specifications, and process documentation
- Work with the heads of the departments to identify all documentation repositories, revise and edit, and determine the best solution for data compilation and centralized storage
- Research, create, and maintain information architecture templates that uphold organizational and legal standards, and allow for easy data migration, document creation, and communication
- Develop content in alternative media forms for maximum usability, with a consistent and cohesive across all documentation.

Working at Waste4ME

As you gain knowledge and experience in different sectors you can grow within the company. Our team mentality is straightforward and product-oriented. You have the freedom to plan your work and set your milestones in line with the company goals. We are a growing company and looking for people with ideas.

Position requirements

- Advanced written and verbal communication skills in English with a keen eye for detail
- Previous experience/education writing documentation and procedural materials for multiple audiences
- Proactive approach
- Strong working knowledge of Microsoft Office

Good to have

- Background in a technical field (e.g. Bachelor of science, process engineering) or business communication
- Knowledge of the waste/recycling sector
- Work/internship experience in a start-up
- Ability to handle multiple projects simultaneously
- Knowledge of InDesign, Canva, Photoshop, or similar engaging design tools

Reimbursement

Reimbursement is € 400 per month (excluding expenses).

Working Hours

40 hours per week (negotiable).

Contact

If you are interested, send your application with your CV with your writing sample(s) to info@waste4me.com.